



MISSISSIPPI FORESTRY COMMISSION

P. O. Box 429 · Philadelphia, Mississippi 39350

Phone: (601) 656-1381 · Fax: (601) 656-8739

JOB VACANCY NOTICE

**The East Central District is accepting applications for:
Forest Ranger III, Attala County.**

The start salary for this position is: **\$ 22,900.88 / yr**

Anyone interested in applying or transferring may do so, **February 23, 2015 – March 9, 2015 until 11:59 p.m.** A job description is attached for your convenience. All applicants must complete an Experience and Training Record. Employees wishing to transfer laterally must also submit a request to transfer within this timeframe and all requests to transfer must be submitted through the requesting employees chain of command and then to the MFC Human Resources Department.

Completed Experience and Training Records and any additional documentation should be sent to: **Mississippi Forestry Commission, Attn: Melissa Rea, P. O. Box 429, Philadelphia, MS 39350.** Applicants may also apply online through the MS State Personnel Board's link at **www.mspb.ms.gov.** In order for all State and/or Federal requirements to be met, the MS State Personnel Board will accept and evaluate all applications and place eligible applicants on the appropriate list. This list will then be routed through the Forestry Commission's Human Resources Department to the appropriate location for consideration or action.

This notice will expire: **11:59 PM 09/03/2013**

This announcement must be posted at all locations in a central viewing area to afford all qualified individuals and employees the opportunity to apply.

The Mississippi Forestry Commission provides equal employment opportunity and services to all individuals regardless of disability, race, age, religion, color, gender, creed, national origin, or political affiliation.

INTERVIEW REQUIREMENTS: Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.

BB/mr

Attachment: Job Description [Forest Ranger III]



STATE OF MISSISSIPPI
invites applications for the position of:
Forest Ranger III

SALARY: \$22,900.88 /Year

OPENING DATE: 02/23/15

CLOSING DATE: 03/09/15 11:59 PM

JOB TYPE: Full-Time

LOCATION: 04 - ATTALA COUNTY

SHIFT SCHEDULE: Any Shift/Rotating Shift

TRAVEL SCHEDULE: Some Day Only

TIME LIMITED POSITION: No

AGENCY INFORMATION: Applicants may apply online through the Mississippi State Personnel Board website or mail the State of MS application to: Forestry Commission, Attn.: Human Resources, 660 North Street Ste. 300, Jackson, MS 39202.

CHARACTERISTICS OF WORK:

This work involves responsibility for coordinating the activities of the Forest Ranger I and II positions in the prevention and suppression of forest fires. Incumbents in this class are responsible for directing fire prevention and control activities, construction and maintenance work, informational and educational program activities, and forest management practices in an assigned area of the state. The work is performed under the general direction of a forester and/or their designee, and supervision may be exercised over specified Forestry Commission employees in lower classifications in the area for which responsible.

EXAMPLES OF WORK:

Examples of work performed in this classification include, but are not limited to, the following:

Supervises or participates in fire suppression work.

Assists in planning permanent fire break systems and constructs fire break systems for public and private landowners.

Prepares individual fire reports and routes to the proper authorities.

Receives and transmits radio and telephone messages when needed.

Supervises or participates in work involved in the maintenance of buildings, grounds, fences, and other structures.

Assists in carrying out forest management practices, including Best Management Practices, as

instructed by supervisors.

Informs the general public of the Mississippi Forestry Commission objectives and of the favorable influences that forests have on the state's economy.

Assists in the development of annual and monthly work plans.

Supervises or participates in work involved in the maintenance of fire fighting transport truck and tractor unit.

Supervises or participates in the planning and execution of prescribed burning on public and private land.

Inspects timber cutting on public lands for violation of the timber sale contract.

Locates tracts using a county road map and following central dispatch directions.

Exercises experience in forestry, farming operations, heavy equipment operation, firefighting, pulpwood operations, heavy equipment mechanics, logging operations, welding, or other fields related.

Performs related or similar duties as required or assigned.

MINIMUM QUALIFICATIONS:

These minimum qualifications have been agreed upon by Subject Matter Experts (SMEs) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to perform the essential functions of the position. Any request to substitute related education or experience for minimum qualifications must be addressed to the Mississippi State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

EXPERIENCE/EDUCATIONAL REQUIREMENTS:

Education:

Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma).

AND

Experience:

Five (5) years of work experience related to the described duties.

OR

Experience:

Ten (10) years employment with the Mississippi Forestry Commission with related experience.

Substitution Statement:

Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma), related education, and related experience may be substituted for experience on an equal basis.

Note:

Incumbents who are required to fight wildfires or conduct field work on a routine basis must successfully complete a Moderate Pack Test within ninety (90) days of hire date and annually thereafter.

Documentation Required:

Applicant must possess a valid Mississippi Driver's License or a valid Driver's License from a contiguous state. The hiring agency will verify.

ESSENTIAL FUNCTIONS:

Additional essential functions may be identified and included by the hiring agency. The essential functions include, but are not limited to, the following:

1. Directs fire prevention and control activities in an assigned area of the state.
2. Supervises the maintenance and repair of equipment and work centers.
3. Prepares reports and work plans and transmits messages when needed.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://agency.governmentjobs.com/mississippi/default.cfm>

Position #2839-0451-20150218AA
FOREST RANGER III
C1

210 East Capitol Street
Suite 800
Jackson, MS 39201
601-359-1406
601-359-1406

An Equal Opportunity Employer

Forest Ranger III Supplemental Questionnaire

* 1. What is the highest level of education (or semester hours of college) you have completed?

- ☐ None
- ☐ GED or High School Equivalency Diploma / High School Diploma
- ☐ 1 year / 30 semester hours
- ☐ Associate's Degree/2 yrs/60 semester hours
- ☐ 3 years / 90 semester hours
- ☐ Bachelor's Degree
- ☐ Master's Degree
- ☐ Specialist Degree
- ☐ Doctorate Degree

* 2. Do you possess a valid driver's license from Mississippi or a contiguous state?

- ☐ Yes
- ☐ No

* Required Question